



**Notes: Full Sutton Stakeholder Engagement Meeting
Thursday 5 May 11am**

Attendees:

Raj Singh (chair)	RS	Principal Project Sponsor (MoJ)
Nick Hardy	NH	Avison Young
Sarah McIntyre	SM	Briefing and Stakeholder Team (HMPPS)
Councillor Fiona Roberts	FR	Local Action Group/Full Sutton & Skirpenbeck Parish Council
Councillor Matthew Edwards	ME	Full Sutton & Skirpenbeck Parish Council
Claire Findley	CF	Clerk, Full Sutton & Skirpenbeck Parish Council
Councillor Colin Clarke	CC	Local Action Group/Stamford Bridge Parish Council
James Chatfield	JC	Planning, East Riding Council
Stephen Hunt	SH	Head of Planning East Riding Council
Councillor Leo Hammond	LH	East Riding Council
David Soppelsa	DS	Stamford Bridge Parish Council
Councillor Sarah Davies	SD	Chairman, Full Sutton & Skirpenbeck Parish Council

Apologies

Suky Atwal	Director of Prison Infrastructure
Billahl Mehter	Principal Project Sponsor
Councillor David Rudd	East Riding Council
Councillor Richard Clarke	Chairman, Stamford Bridge Parish Council
Councillor Mike Stathers	East Riding Council
Dave King	Clerk, Stamford Bridge Parish Council
Declan Flynn	Local resident
Councillor David Roberts	Full Sutton & Skirpenbeck Parish Council

1. Welcome

RS opened the meeting. DS advised that he had been asked to join this month's meeting on behalf of Stamford Bridge Parish Council in relation to a number of construction traffic complaints they had received. RS advised that as she thought that would be a popular discussion theme, that we should discuss that first in this meeting disregarding the standing agenda items proposed

2. Site Update

RS advised that she was disappointed with the reports she has seen and heard so far in relation to construction traffic not following prescribed routes. RS noted that level of contractors have doubled which has revealed areas to improve the existing protocol, such as not turning away vehicles who arrive slightly earlier than 8am. RS had a meeting with Kier on Friday 29 April and Kier have put in some very robust measures including a new instruction to allow vehicles arriving before 8am access to the site which takes them off local roads but with the caveat that drivers are to stay within their vehicles until site opening time at 8am. AA signs are being monitored and the route is clearly marked. Contractors will now have a '2 point' process in place, and a site induction to make it clear that a second instance of routing being incorrectly followed will result in their removal from the project.

DS reiterated he was very concerned about some of the routes being taken, through residential areas etc and the safety concerns of this. RS advised that this is very much on the radar as an area of concern and will be reviewed regularly going forward.

LH noted that the actions RS describes sounded very positive and welcomed them but queried how immediately this will be enforced. Since the meeting with Kier on 29 April, he has still received complaints about routing. LH also gave feedback on the signage which he said could be more clear on the exit via Fangfoss particularly, and a lack of signage on Moor Road. LH has received an email from one contractor which contradicts the agreed route to take. **Action: LH to forward to fullsuttonenquiries@justice.gov.uk** LH also asked for a 'cut off' date that we can consider to fully hold contractors accountable from, and suggested a date next week (w/c 9 May) to be suitable. LH also noted some unacceptable behaviour from drivers, not stopping for cars and at times being verbally abusive.

RS thanked LH for that feedback and said this is why this group is so important and is confident that working together we can fix these issues, agreeing that unacceptable behaviours won't be tolerated. RS agreed a date of 10 May to be a suitable 'cut off' for any new information to have fully filtered through to all drivers/contractors, and she will be asking for confirmation of this from KIER.

CC noted he'd received an email relating to traffic travelling via Moor Road to Stamford Bridge. RS noted this and said that we do need to ensure we are raising issues to do with the prison site traffic. CC also raised the issue of Saturday morning working hours- and that Moor Road is very popular with weekend cyclists. RS advised that when routing issues are resolved, there would be no changes to Saturday working hours as the impact of this was considered at the outset, and would ultimately draw out the construction period- however she would stress all points made so far in the meeting to MoJ/Kier colleagues.

SH added his perspective on the situation from ERYC Planning – 4 public complaints have been received directly so far and a file has been set up to monitor this. Typically, planning officers would allow a reasonable amount of time for the developer to rectify any issues and he noted that MoJ have been very proactive and is hopeful we are moving in the right direction. As a last resort, a breach of condition notice or stop notice could be served, but is overall very reassured of MoJ's actions at this stage.



FR reiterated that every day the wrong routes are taken represents a risk to local people, it is a matter of urgency and nobody wants the issue to escalate but residents are understandably increasingly unhappy, with some mention of potential protests and escalation to local press LH agreed with FR, and noted that all the improvements MoJ/Kier have made sound good but need to be put into practise, and asked for a meeting to be put in place early next week to review this.

Action- SM to send invite [completed].

CC noted that the peak time at Stamford Bridge at 8am will make traffic difficult. RS noted that perhaps this is an additional reason why it may be prudent to let some vehicles on site pre 8am. CF noted that she is concerned about that, and that construction vehicles should not be in the village before 8am, and asked what the correct email address is to pass complaints to- this was confirmed as fullsuttonenquiries@justice.gov.uk . CF also noted a specific resident who had counted a significant number of HGVs passing her house on Hatkill Road, causing vibration and concerns on speed as this is a 30mph road. LH noted that whilst we cannot change the prescribed route, the behaviour of drivers can be changed.

LH asked if MoJ can consider funding some road maintenance? RS advised this would be considered if deemed the construction had affected the road surface.

CF asked about repairs to Stamford Bridge and would this have to wait until after the prison had been completed? CC advised his understanding is that those repairs would take place this year, in which case an alternative construction route would be needed. SH noted that this would be led by Highways and he would look into this. **Action- SH to email SM information on Stamford Bridge repairs [completed].**

3.Planning updates

NH updated attendees on the soil storage application. This has now been submitted and validated and we are awaiting details of timelines for determination. NH noted that the proposal will help keep over 5000 truck loads off the road and we are keen this is determined in a timely manner to ensure it continues to fit the programme and remains a viable option. In terms of landscaping, the issue previously discussed to do with the small section of bund at the northern end, the request to ensure this small section is at a 3metre height is still being looked at.

4.AOB

ME asked about his query he had emailed in regarding water extraction. RS advised the water was extracted to dampen down the soil being removed and EA had confirmed no license was required. EA have been provided with data on this, and additional water is being brought onto site for staff welfare purposes. ME advised that he thinks more than the allowed amount under an exemption is being extracted. NH advised this would be taken away to discuss. RS also noted that further licenses are being applied for looking ahead to main works.

LH asked why water could not be sourced from the existing establishment- RS advised Yorkshire Water had confirmed there was not capacity to do this.

CC asked when there would be more information on sewerage- RS briefly shared a diagram showing the route being pursued but will chase up further details again from Yorkshire Water.

ME had requested a face to face meeting. RS has suggested 25May and after asking where ME felt it could be held, ME has suggested the HMP Full Sutton community area. RS asked ME to let us know his availability for a site meeting on 25 May and extended the invitation to others if they were also interested in attending. SM noted that this would be ideally in the afternoon as both SM and RS are in Leicester for a community event the night before. **Action- ME to advise on times**
Action: Once confirmed, RS to confirm venue availability at that date and time.

SM advised that the next meeting would usually be the 2 June which is a bank holiday, and with no objections to this took the **action** to change the meeting to the week following, the 9 June.
[completed]

With no other business, the meeting was closed.

Post meeting notes

- action from previous meeting to show some more pictures of site progress rolled over to next meeting 9 June, as there was no time in the May meeting to do this.

-meeting invite has been changed to 9 June

-additional meeting to touch base on construction traffic issues, invite sent for 10am 11 May

-Note from SH following meeting/the action relating to Stamford Bridge: The repair works required to the listed structure will require a number of consents from other organisations and detailed planning. Therefore is difficult to estimate when the repairs will be on site but hopefully this financial year. It is likely to require a road closure for around a week but we will try and use any road closure, to complete routine repairs and maintenance, local to the bridge. We are also looking at possible measures at the bridge to reduce the frequency of these types of incidents.