

	<u>Theme</u>
1	Agreeing how information is shared after discussion (07.12.2017)
2	EIS - Local Offer - how do I know what parents/carers/CYP want to know about my service
3	Sensory Assessment Pathway - not clear how about to het assessment of need has been identified. How can CYP at SEN Suuport be support if in enhanced provision (ASC)
4	Clarifying the focus of the EYPCF event (joint) - Focus on launch of co-production charter, working together
5	How do we bring back feedback in a co-ordinated way
6	Continuing problems with SEN department

<u>Action</u>	<u>Responsibility</u>
<ol style="list-style-type: none"> 1. Minute is structured so progress can be monitored 2. Minute on EYPCF webpage and verbal 3. Always after the identified person who's responsible and what goes in minute 	<ol style="list-style-type: none"> 1. All (minute taker) 2. Redacted
<ol style="list-style-type: none"> 1. This minute is structured so progress can be monitored 2. Minute on EYPCF webpage and verbal 3. Always after the identified person who's responsible and what goes in minute 	<ol style="list-style-type: none"> 1. All (minute taker) 2. Redacted
<ol style="list-style-type: none"> 1. Rasie at 0-25 group - how ERP resource provision is utilised (outreach?) 	<ol style="list-style-type: none"> 1. Ellie Gray / Redacted
<ol style="list-style-type: none"> 1. Meeting to plan this to be arranged - Redacted; someone from information group 	<ol style="list-style-type: none"> 1. Lee to feedback to Redacted- ideally before Christmas holiday
<ol style="list-style-type: none"> 1. Feedback page to be adapted 2. Newsletter - SEND on regular basis - update on changes - what's new - with feedback page 	<ol style="list-style-type: none"> Redacted 2. Ellie Gray
<ol style="list-style-type: none"> 1. Review Local Offer - CDT page - EHASH page - EHCP page 2. Tran for 0-25 team - parent experience 3. Tran for 0-25 team - social care team 	<ol style="list-style-type: none"> 1a. Local Offer review group - pick this up - Lesley Gilson 1b. To have an initial look at pages and discuss with parent/carer rep (Redacted) 2/3. ERPCF to have input into 0-25 team induction (Lesley Gilson / Redacted)

Update

Update on actions

Update on actions

Update on actions

Update on actions

Update on actions