

Present: Jackie Lown (Chair) (JL), Ellie Gray (minutes) (EG), Steve Gray (SG), Kate Jagger (KJ), [redacted], Sarah Keenan (SK), Elizabeth Holmes (EH), [redacted], [redacted], [redacted]

		Action
1.	<p>Welcome and Apologies</p> <p>Apologies were received from Lesley Gilson, Grace Davidson, Clare Brown, Jamie O'Brien and [redacted].</p>	
2.	<p>Minutes from the Last Meeting (12.07.18) and Matters Arising</p> <p>The minutes of the last meeting were agreed as a true record.</p> <p><u>Performance Indicators</u> Mediation data – in its infancy but will start to be included. Attainment against primary need – starting to look at this.</p> <p><u>SEND 0-25 QA and Data Group</u> Meeting between SK and [redacted]</p> <p><u>Training and Development</u> Joint training with adults – SG confirmed this is being explored. Currently re-configuring adult training so will have a better idea once this is complete.</p> <p>[redacted] This has been advertised via the Look Ahead bulletin.</p> <p>Customer journey mapping workshops have been booked in for November. [redacted]/SK to feed back at next 0-25 SEND Board Meeting.</p> <p><u>Joint Commissioning</u> The drafted Joint Commissioning Strategy is currently out for consultation.</p> <p><u>CYP Participation and Engagement Group</u> [redacted] highlighted concern that this is poorly attended. Discussion held regarding why attendance may be low. EG suggested that the group re-visit the aims, objectives and membership of the group – including asking for senior manager support for staff attending.</p> <p><u>Terms of Reference</u> Discussed under item 8.</p> <p>LW confirmed that, in future, [redacted]</p> <p><u>Storyboards</u> [redacted] to give an update on progress with storyboards.</p>	<p>SK/[redacted]</p> <p>[redacted]</p> <p>[redacted]/SK</p> <p>LG</p> <p>[redacted]</p>
3.	<p>Performance Indicators Dashboard</p> <p>KJ circulated a short update report and the updated KPI spreadsheet, with the caveat that the 'trend' column should be ignored as the benchmarking figures/axes have not yet been confirmed. As such, JL requested that members of the group do not share this info until the axes have been configured correctly.</p>	

	<p>The group was asked to consider if we want to keep the fully 100 KPIs currently included in the dashboard – need to consider which ones we are most interested in. The Board agreed that KPIs 99-101 are not required as the data is included in KPIs 96-98.</p> <p>[redacted] suggested it may be useful to know at what point most EHCPs are being finalised – at what KS.</p> <p>EG confirmed that key KPIs will be linked to the SEND Strategy and can be used to provide a more focussed performance discussion at the Board.</p> <p>KJ confirmed that she is also working on a full SEND report.</p>	
<p>4.</p>	<p>Inspection Readiness and Peer Challenge Update</p> <p>EG informed the group that East Riding have requested a Peer Challenge event, with North Yorkshire LA agreeing to lead on this. The Peer Challenge will take place across three days – 13, 14 and 17 December 2018. This is intended to be a ‘critical friend’ approach to understand what is currently working well and what our areas for development are.</p>	
<p>5.</p>	<p>EYPCF Update</p> <p>[redacted] Good attendance from parents/carers and professionals – approx. 16-20 on each workshop.</p> <p>AGM was well attended and this has resulted in new steering group members.</p> <p>EYPCF has continued to ensure representation at/input to:</p> <ul style="list-style-type: none"> • Regional events • 0-25 SEND Board, sub groups and workstreams, inc Health meetings • Consultations, including national SENDIASS consultation <p>[redacted] two days training with new steering group members. [redacted]facilitating the Co-Production Workshops, the first of which was held in October – again, this was well attended by both parents/carers and professionals. [redacted] additional professionals who may be interested attending the second day scheduled for 3 December 2018.</p> <p>It is anticipated that, following the co-production workshops, the Co-Production Charter will be launched after Christmas.</p> <p>Information on future events circulated. JL confirmed that, if EYPCF would like any involvement/input from professionals in any of their workshops/events, we would be more than happy to support this.</p> <p>[redacted] [redacted] Education Welfare Service and Humberside Police to explore children out of education and how this is being monitored. JL indicated this will be a useful piece of work but clarified that we don’t currently have significant numbers of children and young people out of education that we are unaware of.</p> <p>EH confirmed that the three day SENCO Induction Programme is now up and running. The third session will take place in January and will include a session with parents/carers and the EYPCF.</p>	

<p>6.</p>	<p>CYP Joint Commissioning Strategy Update</p> <p>SK confirmed that the drafted JC Strategy has been circulated widely to relevant services/partners following joint meetings and discussions. The focus is on how this strategy supports all other strategies. The deadline for responses to the draft is 31 October 2018 with a view to the finalised version being circulated January 2019.</p> <p>SK to check if the Strategy needs to be signed off via The Cabinet.</p>	<p>SK</p>
<p>7.</p>	<p>SEND Strategy and Self Evaluation Framework</p> <p>EG circulated a copy of the revised SEF template. This has been completely updated in order to reflect the new SEND Strategy. As such, the aims/objectives against which we are monitoring progress are now the same as those outlined in the Strategy.</p> <p>EG will circulate the SEF template to all services, partnership and EYPCF to ask for updates and amendments to the SEF, to ensure it fully reflects our strengths and areas for development. EG agreed to meet with sub group chairs to discuss those aims/objectives which cut across more than one group so that the chairs can then feedback within their groups and ensure a joined up approach.</p> <p>Comments and information for inclusion in the SEF to be forwarded to EG by 16 November 2018.</p>	<p>EG</p> <p>ALL</p>
<p>8.</p>	<p>Terms of Reference – for sign off</p> <p>No further comments or amendments so the Terms of Reference were agreed and finalised. SG suggested that it may be useful to have a representative from the Business Management Unit – JL agreed to explore this.</p>	<p>JL</p>
<p>9.</p>	<p>Any other Business</p> <p>EG informed the Board that the LA are commissioning EYPCF to promote and increase awareness of the Local Offer from January 2019.</p> <p>EH highlighted concern regarding regular representation from health services on the 0-25 SEND Sub Groups. [[redacted]]</p> <p>JL informed the Board that conversations are soon to be held regarding exploring a ‘single front door’ to access all of Children’s Services. This has been prompted by the change in the Childcare Management System to a new software programme. The single front door approach will look at having one common way into services, and this may incorporate health, care, Police etc similar to EHASH. This is in the very early stages, very much looking at our ambitions for such a process in the first instance, with nothing agreed as yet. Discussions and proposals will, of course, include partners and EYPCF.</p>	<p>[redacted]</p>
<p>10.</p>	<p>Date and Time of Next Meeting</p> <p>Thursday 7 February 2019 at 2.30pm in the East Yorkshire Room, County Hall</p>	