

**Present:** Jackie Lown (Chair), [redacted], Grace Davidson (minutes), Ellie Gray, Kate Jagger, [redacted]and [redacted]

		<b>ACTION</b>
<b>1.</b>	<b>Apologies</b> - Clare Brown, Lesley Gilson and [redacted]	
<b>2.</b>	<p><b>Minutes of the Last Meeting (11.05.17) and Matters Arising</b></p> <ul style="list-style-type: none"> <li>• Co-production - [redacted]</li> <li>• PFI - Post appointed to one year temporary post.</li> <li>• SEF - [redacted] updated progress. Action - [redacted] three key messages to be re-inserted. Action - LG - SEND briefing update to be sent out.</li> </ul> <p>Performance - Inspection Readiness. KJ updated that the Workstream Group has been set up. Joint information to be given priority to produce full suite of performance data/measures. The Dashboard will highlight discreet areas for inspection readiness data. [redacted]</p> <ul style="list-style-type: none"> <li>• Schools - JL updated regarding Headteacher Briefings. School staff and some Governors, attendance was good and positive sessions.</li> <li>• [redacted]Q and A for inspection readiness. Action - [redacted] to send to JL.</li> <li>• Participation and Engagement - Action - LG to invite representative from TYLER to this meeting.</li> <li>• EHC Planning and Personal Budgets - EG has reviewed current documents and template to audit and review quality of the plans. Future meeting dates set to July 2018. Themes and trends monitored via SEN Panel, ERVIP activities.</li> <li>• Sub-group Structure - [redacted]has completed and [redacted] attending.</li> <li>• The Terms of Reference were agreed.</li> </ul>	<p>[redacted] <b>LG</b></p> <p>[redacted] <b>LG</b></p>
<b>3.</b>	<p><b>Inspection Readiness</b></p> <p>LG to update at the next meeting.</p>	<b>LG</b>
<b>4.</b>	<p><b>Performance Indicators Dashboard</b></p> <p>KJ reported work ongoing.</p>	

5.	<p><b>Local Offer / SEND IAS</b></p> <p>LG reviewing the website content. There is an annual report to be produced regarding take up, parents and carers views on access.</p> <p>[redacted] discussed the group’s work in exploring options to revamp the website.</p>	
6.	<p><b>Overview of Action Plans from Sub-Groups</b></p> <p><b>EHC Planning and Personal Budgets</b> - EG stated as above.</p> <ul style="list-style-type: none"> <li>• <b>SEND (0-25) Training and Development</b> - Action - EH to provide update at the next meeting.</li> <li>• <b>Participation and Engagement of Children and Young People</b> - Document circulated. [redacted] requested anti-bullying information is addressed. Action - JL to email [redacted] regarding the Board picking this crucial area.</li> <li>• <b>Preparing for Adulthood</b> - ISOS highlight gaps with new post picking this up.</li> </ul> <p>KJ discussed secondary school SENCOs could benefit from further support, earlier identification to access future pathways and sign posting to improve/meet outcomes.</p>	<p><b>EH</b></p> <p><b>JL</b></p>
7.	<p><b>Joint Commissioning</b></p> <p>EG updated on the action plan. EG send to all.</p>	<p><b>EG</b></p>
8.	<p><b>Any other Business</b></p> <p>[redacted] reported the following:</p> <ol style="list-style-type: none"> <li>1. [redacted] have met and shared experiences, learning and a common theme was 18+ years. EHC Plans were discussed and personal outcomes need to be stronger.</li> <li>2. ERVIP Professionals’ Group - [redacted] the group requested a LA representative to attend. This was agreed. Action - [redacted] and inform JL for LA representative to also attend.</li> </ol>	<p>[redacted]</p>
9	<p><b>Date and Time of Next Meeting</b></p> <p>Thursday 19 October 2017 at 2pm in the Haltemprice Room, County Hall, Beverley</p>	