

Present: Ellie Gray (Chair), [redacted], Grace Davidson, Lesley Gilson (minutes), [redacted] [redacted] and [redacted]

Elizabeth Holmes attended for item 7

		Action
1.	<p>Welcome and Apologies</p> <p>Apologies were received from Jackie Lown, [redacted] , Kate Jagger, Clare Brown</p>	
2.	<p>Minutes from the Last Meeting (19.10.17) and Matters Arising</p> <p>The minutes of the last meeting were agreed as an accurate record.</p> <p>Action from the last meeting - CB/KJ to meet. JG to follow this up with KJ.</p>	JG
3.	<p>Inspection Readiness</p> <p>SEF LG fed back that the draft SEF and draft SEF summary is available on the Local Offer website.</p> <p>Members asked how the SEF is signed off - is it the Children's Trust Board once the draft watermark is taken off? The SEF will be a three year document with an annual refresh. Evidence folders are gathering documents etc.</p> <p>SEND Strategy Would like the workstream groups to feed into this and to have clear governance and leadership. EG raised the terms of reference of this group and the workstream groups and if these are fit for purpose. At the next meeting (April) members suggested that we discuss the refocus this group. [redacted] suggested speaking to [redacted] in the Performance team about strategy format. [redacted] asked how the high needs review recommendations will fit into the current SEND workstream groups, EG has tasked a CCQMT officer to cross-reference the recommendations with the current SEND workstream groups. [redacted] hasn't received the notes from Ben's feedback meeting. Action - Notes to be emailed to [redacted]</p> <p>· LG stated that a great amount of work has been undertaken on SEND data.</p> <p>Other areas Inspection - Officers are keeping a close eye on inspection letters and feedback.</p> <p>LG is attending an Ofsted Inspection Workshop in February 2018 and will feedback to the group.</p> <p>LG to ask the Web team to monitor the hits to the ERYC and the Local Offer from Ofsted/CQC.</p>	LG LG
4.	<p>Performance Indicators Dashboard</p>	

	<p>[redacted] circulated KS2 data, agreed to include this in the SEND dashboard. The group discussed drilling down to see if there are any patterns over time, a particular year group. [redacted] to do some further work on the three yellow indicators (progress for SEN support pupils) and report back to the group. [redacted] to look at overlaying data sets (SEND, CLA, Pupil Premium etc).</p> <p>SEN Support - EG fed back about a research project with Huntington School and some East Riding Schools. John Seaman is leading on this.</p> <p>[redacted] EG suggested that this would be looked at as a theme at the SEND Feedback Meetings.</p> <p>LG suggested when looking at the refocus of this group and the workstream groups, that the SEND feedback meeting minutes could be reported to the 0-25 SEND Strategic Group.</p>	[redacted]
<p>5.</p>	<p>EHC Planning and Personal Budgets</p> <p>EHC Planning and Personal Budget is now called the QA EHC Plan and SEND Data Group.</p> <p>John Seaman has pulled out key data from Ofsted Inspection letters and what the key trends are. [redacted]</p> <p>PfA Data - John Seaman and [redacted] have produced a report detailing destinations post 16. Report will be circulated to the PfA Group and the Parent Carer Forum.</p> <p>The group QA'ed the third EHC plan (15 year old) during the meeting, EG is going to produce a summary document of all reviews and include the transfer reviews which the SEN Panel are undertaking. A prominent theme is the input in to the social care and health sections of the EHC plan. EG recently attended a conference on the single route of re-dress for a SEND tribunal which will include health and social care needs. GD to ask [redacted] to be the social care representative at these meetings.</p>	<p>EG</p> <p>[redacted]</p> <p>EG</p> <p>GD</p>
<p>6.</p>	<p>Overview of Action Plans from each Sub-Group</p> <p>Participation and Engagement of Children and Young People</p> <p>[redacted] fed back about the last meeting and [redacted] . GD offered to meet with [redacted] to discuss social care services (Early Years, Youth and Family Support and Safeguarding).</p> <p>To feedback into the meeting we are in the process of pulling together a wider action plan for the group working on Children and Young People's Participation but this is work in progress, it has been a little difficult as lack of attendance at the last two meetings of the group has resulted in the cancellation of the meetings. On a positive note one of the items we are due to look at our next meeting which is this coming Monday (22 January) is around completing an audit of participation of children and young people that the Council for Disabled Children have developed which we picked up from a regional event. The audit looks at both strategic and operational aspects of participation and it</p>	<p>GD</p>

will help us map what we have, identify strengths, weaknesses (gaps) and plan for future development.

Feedback from the TYLER group is that they enjoyed attending the Specialist Services Away Day. GD agreed to meet with [redacted] outside of the meeting to discuss social care services and support, including early years and youth and family support.

GD

Preparing for Adulthood

Recent PFA meetings have focused on the Yorkshire and Humber Peer Challenge. Colleagues have met and completed East Riding self-assessment document, the next step is to meet to review Rotherham’s self-assessment ready to discuss and present our peer challenge feedback at the Challenge Day on 27 February. CB sent an update stating that Adult Services are starting the process of restructuring their services which will complement the 0-25 SEND team.

Local Offer / SEND IAS

Recent meetings have focused on planning the review of the Local Offer website. One of the recommendations of the Strategic High Needs Review was access to information and a suggested action to review the Local Offer.

LG circulated the action plan for the review of the Local Offer and a homepage activity (please see attached).



Action Plan Outline Local Offer Website - for redesign of Local Homepage Activity.docx

Members suggested carrying out a beta testing on the website to test out changes. LG stated that the review will be around the functionality of the website and ease of use so may not include major visual changes. Members stated that they felt that this approach demonstrated co-production.

A new website (thirteen) will be launched early February; this is a partnership project with ERYC and Viking FM. LG has met with [redacted] about how the thirteen website could be a resource for SEND young people. [redacted] to going to meet with the TYLER group to work on the content of thirteen to ensure that it is meeting their needs. Utilising this website for young people seems a sensible approach rather than trying to engage with young people to use the Local Offer website. Members agreed with this approach.

Joint Commissioning

[redacted]

Next step is to bring a project group together to include children’s services, health and parent carer representatives. Transforming care agenda - looking at developing a systematic approach to collating information on those children and young people with complex needs in order to ensure robust forward planning across all services and through into adult services.

7.	<p>SEND (0-25) Training and Development</p> <p>Action plan and meeting minutes circulated. EH discussed the action plan with members - e-learning, 343 ERYC staff have completed, [redacted] EH to link in with Public Health([redacted]). Local Offer website hits shows that the SEND e-learning page has received around 300 hits per month over the past few months.</p> <p>Links with FE Colleges and Training Providers - invited to all SEND forums/conferences. Event on 28 February with colleges will include SEND information. Training Gap analysis - new approach to collect this information will help (a new feedback form has been circulated to members).</p> <p>Members of the group are looking at information that could be included on the Local Offer, as a Q&A. EH asked about admin support for the workstream groups and support for the leads, EG suggested that this could be fed into the current review of support service which is underway.</p>	EH
8.	<p>Any other Business</p> <p>[redacted] EH raised that an area senior educational psychologist attends these meetings.</p> <p>[redacted] asked if SENDIASS could be a future agenda item.</p> <p>The group suggested Sophia could ask for agenda items from members prior to the meeting.</p> <p>[redacted] asked if we have a representative attending the Ofsted/CQC feedback meeting on 5 February, LG is attending.</p>	
9.	<p>Date and Time of Next Meeting</p> <p>Monday 23 April 2018 at 2.00 - 4.30pm in the Haltemprice Room, County Hall</p>	