

SEND (0-25) Training and Development Group
31st July 2017

AGENDA and MINUTES (taken by E.A.Holmes)

Name	Job title / Role	Service Area Represented	Attended
Elizabeth A Holmes (Lead)	Interim Principal Educational Psychologist	Education - EIS	Yes
[redacted]	[redacted]	[redacted]	No
[redacted]	[redacted]	[redacted]	No
Leigh Collins	Interim SEN Team Leader	Education - SEN Team	No
[redacted]	[redacted]	[redacted]	No
Grace Davidson	Service Manager Children's Social Care	Children's Social Care	Yes
[redacted]	[redacted]	[redacted]	No
[redacted]	[redacted]	[redacted]	No
[redacted]	[redacted]	[redacted]	No
Rachael Kirk	Team Manager Futures +	Adult Social Care	No
[redacted]	[redacted]		No
[redacted]	[redacted]		Apologies

Issue Discussed	Agreed Actions	Lead
Minutes of last meeting (26th June 2017) Dates of future meetings Rep from FE College	Check calendar invites have been sent out for future meetings Elizabeth has emailed Jacky Smith – awaiting reply	[redacted]
Self-Evaluation Framework SEF was discussed at recent SEND Ofsted Readiness Meeting attended by all SEND working group leads.	All other groups will be identifying training and development needs and feeding back into our T&D group	Other Leads (to be monitored by Elizabeth)
Training spreadsheets Keeping these updated	All members to send updated spreadsheet of training delivered and received to Lee	All members

Next meeting 11 September 2017 1.30 to 3.00 Room CF35