

## Short Breaks Project Board

11 December 2019

**Attendees:** Lesley Gilson (minutes), Jane Henderson, Amanda Milson, Annette Drury, Bridget Bennett, Grace Conyers (Chair), [re-dacted], [re-dacted], Alex Velic

**Apologies:** Ellie Gray

- 1) GC explained the background to this project board being set up. There are multiple workstreams for Short breaks work. Need to pull this together and this board to have oversight.

GC will attend initial work stream meeting and produce an action plan for the group to work on.

Current workstream groups:

- 2) **VCS** – developing short breaks in the community (SEND) £30,000 for VCS dedicated project resource. GC is the lead, then to pass to SK. [re-dacted] asked about ensuring coverage cross the East Riding. Membership – TYLER, lollipop, YFS, Business Intelligence Team (mapping provision for the Local Offer), EYPCF membership ([re-dacted] and [re-dacted] to discuss with the steering group about this), YFS
- 3) **Youth Group to merge with holiday provision** – Sport Works are re-branding. Out to consultation with parent carers, in the first week had over 50 responses. Understanding demand, meeting this, place prioritisation, monitoring outcomes. Memberships – SK to be the lead and include transport, Commissioning, early help, Daron Lawer, Adult Services. **FASP to initially sit separately**. Jane to lead on this. EYPCF, TYLER, social care, early years to sit on this. To feedback into this group.
- 4) **Personal budget/Direct payment** – JH to lead, Lesley Gilson, social care.
- 5) **Community Short breaks/sessional support** – GC has submitted a business case for 4 community short breaks sessional workers to sit in the 0-25 team. Job profile to be created. Learning from York – consider employment contracts are flexible, how we portray the worker role for sessional work and crisis work, think about clinical input for supporting families in crisis. Alex to sit on this workstreams. GC and LG to lead this group.
- 6) **Shared Care** – Childcare partnership for East Riding. Three childminder workshops held in Bridlington, Brantingham and Tickton which was very positive. 13 childminders interested in developing a service. Childminders can provide personal care. Lead is Bridget Bennett, Membership: Annette Drury, Amanda Milson, Social Care (Suzanne/Janet), Post adoption/special guardian, Tracy Woods
- 7) **Domiciliary Care** – JH to lead on this group. Membership : Kim Porter,
- 8) **Overnight/Residential Short Breaks** – Tracy Woods to lead on this group.

Communication strategy for all work streams, to ensure co-production and feedback. [re-dacted] suggested a short breaks roadshow for parent carers. CG to work with the PCF on this.

Future meetings – GC to send out a governance structure and will attend each workstream to produce action plans.